

Finance and Resources Committee

1 February 2019

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1.	23 February 2017	Strategic Direction for Tackling Homelessness	To agree that the Executive Director for Communities and Families would report back to a future Committee on the impact the implementation of the new Homelessness Strategy would have on shortening the period of contract extensions.	Executive Director for Communities and Families	7 March 2019		An update will be provided early 2019 on the impact of implementation one year on.
2.	27 March 2018	Sickness Absence Policy	To note that, in addition to the standard review process, a report would be brought to committee 12 months after implementation of	Executive Director of Resources	November 2019		This policy will be implemented in October 2018 and reviewed 12 months thereafter.

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			this policy to review its impact and make any further recommendations for potential improvement.				
3.	12 June 2018	Provisions of Registrar Services	To agree a report would be brought back to Committee reporting on registrar provision across the city.	Executive Director of Place	May 2019		An update has been provided in the Finance and Resources Committee Business Bulletin for 1 February 2019. A report will be considered at F&R Committee in May 2019.
4.	12 June 2018	Expansion of Early Learning and Childcare from 600-1400 hours by 2020 – Current Progress and Next Steps	To agree to provide a briefing to Councillor Johnston on the model for delivery of 1140 hours of childcare.	Executive Director for Communities and Families	As soon as possible	28 January 2019	Recommended for closure – A briefing note was prepared and sent to Councillor Johnston.
5.	12 June 2018	Award of Festival Attraction Contract for the Summer Period in Princes	The Head of Place Management to investigate the policy on the use of greenspace	Executive Director of Place	On-going		

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		Street Gardens	for events and report back to Councillor Miller.				
6.	16 August 2018	Construction Charter	To recognise that the Charter was a living document and agree that work with the Trade Unions and contractors would continue during the implementation phase, with a report reviewing the Charter to be brought back to Committee in 12 months.	Executive Director of Resources	15 August 2019		
7.	11 October 2018	Gender Pay Gap	Notes the further analysis and actions outlined in paragraphs 3.26 and 3.27 of the report, and calls for an update on these activities in not more than 12 months.	Executive Director of Resources	October 2019		

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8.	11 October 2018	Variation to Care at Home Contract – B Agenda item	To agree that officers would meet with Councillor Miller to address a number of questions she had and a briefing note would be circulated to members of the Committee detailing the responses provided by officers.	Chief Officer, Health and Social Care Partnership			
9.	4 December 2018	Business Bulletin	To agree that a report on the profile of each Spend to Save project would be brought to Committee at the end of the financial year.	Executive Director of Resources	23 May 2019		
10.	4 December 2018	Implementing the Programme for the Capital: Coalition Commitments six monthly progress update	To agree that a briefing note be circulated to members on Participatory Budgeting which should include the anticipated timeline for meeting the coalition's commitment to spend 1% of the	Executive Director of Resources			

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			Council's discretionary budget and provide clarity on exactly how much this would cost the Council.				
11.	4 December 2018	Revenue Monitoring 2018/19 – Month Six Position	<p>1) To agree that the Chief Officer, Edinburgh Health and Social Care Partnership and the IJB's Chief Financial Officer be invited to answer questions related to the Health and Social Care Budget in the Revenue Monitoring report being brought to the 1 February 2019 Committee.</p> <p>2) To agree that a one-off meeting prior to the next Finance and Resources Committee also be</p>	<p>Chief Officer, Health and Social Care Partnership</p> <p>Chief Officer, Health and Social Care Partnership</p>	24 January 2019		<p>Both officers have indicated that they will be attending the meeting on 1 February 2019.</p> <p>Recommended for closure – A meeting/briefing was arranged and took place on 24 January 2019.</p>

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			<p>organised between Committee members, the Chief Officer, Edinburgh Health and Social Care Partnership and the IJB's Chief Financial Officer.</p> <p>3) To agree that a briefing note be circulated to members, in advance of the next Committee meeting on 1 February 2019, on the recurring financial challenges and anticipated funding gap for the 2019/20 budget.</p>	Executive Director of Resources	1 February 2019		The information requested will be covered in the report for consideration at the meeting on 1 February 2019.
12	4 December 2018	Capital Monitoring 2018/19 – Half-Year Position	To agree that a briefing note be circulated to members providing clarity on how much of the budget for walking	Executive Director of Place	End of January 2019		This briefing is in the process of being pulled together.

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			projects and cycling projects had been spent, what the percentage of the total budget was used for cycle projects, and a fuller explanation on the reasons for the slippage in the active travel projects would also be included.				
13	4 December 2018	Treasury Management: Mid-Term Report 2018/19	To agree a briefing note be circulated to members to provide clarity and more detail on the time limits and percentages at Appendix 2 of the report.	Executive Director of Resources		13 December 2018	Briefing Note was circulated to Councillors – closed.
14	4 December 2018	Workforce Dashboard	To agree to include details for each of the Executive Directors FTE budget alongside the trend charts in future reports.	Executive Director of Resources	As soon as possible		Discussions are ongoing around the practicalities of incorporating this information.

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15	4 December 2018	Edinburgh Targeted and Integrated Employability Service	To agree to highlight the potential implications that EU funding ceasing would have on Council employability services to the Brexit Working Group for further scrutiny.	Executive Director of Place	8 March 2019		The Brexit Working Group meeting on 8 March 2019 will be looking at risks associated with EU Funding and asks related to EU successor funding. This issue will be incorporated to that discussion.
16	4 December 2018	Edinburgh Shared Repairs Service (ESRS) – Progress Report	To agree to circulate a link to the survey monkey consultation which was gathering views about sharing owners details within a tenement.	Executive Director of Resources		7 December 2018	Survey was circulated to Councillors – closed.
17	4 December 2018	Temporary Accommodation Off-Contract Waiver	To agree that the Convener would discuss with the Housing and Economy Convener and Councillor Miller the possibility of preparing a holistic report which	Executive Director for Communities and Families	January 2019		Nicky Brown arranging a meeting with Councillor Miller and Councillor Kate Campbell.

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			brought together the policy and financial elements of temporary accommodation and to decide thereafter what Committee would be best placed to consider it.				